



UNCONFIRMED MINUTES

Title:	Suffolk Strategic Partnership Board
Date:	17 October 2007
Place:	Elizabeth Room, Endeavour House
Time:	2.30 pm – 5.00 pm
Members:	<p>Clare Euston, Independent Chairman, SSP Board</p> <p>Bob Anderson, UCS</p> <p>Simon Ash, Suffolk Constabulary</p> <p>Kathleen Ben Rabha, Diocese St Edmundsbury and Ipswich</p> <p>Terry Clark, Suffolk Development Agency</p> <p>Tim Clarke, Customer Innovation Ltd (Business Representative)</p> <p>John Clough, Suffolk County Sports Partnership</p> <p>Sandra Crawley, Job Centre Plus for Tina Ellis</p> <p>John Field, Mid Suffolk District Council (SLGA District/Borough Council Representative)</p> <p>Johanna Finn, LSC Suffolk</p> <p>Ray Herring, Suffolk Coastal LSP</p> <p>Sally Hogg, Suffolk PCT</p> <p>Lynne Lodge, Suffolk Association of Local Councils for Rona Burt</p> <p>Jacqui Martin, Suffolk Carers (Voluntary Sector Representative)</p> <p>Alastair McWhirter, Suffolk PCT</p> <p>Jonathan Moore, Suffolk Association of Voluntary Organisations (Voluntary Sector Representative)</p> <p>Mike More, SSP Chief Executives' Panel Representative</p> <p>Cllr Tim Passmore, Mid-Suffolk LSP and Chairman of Suffolk Accountable Bodies Group</p> <p>Cllr Jeremy Pembroke, Suffolk County Council</p> <p>Richard Perkins, Richard Perkins & Associates (Business Representative)</p> <p>Cllr Nick Ridley, Babergh District Council (SLGA District/Borough Council Representative)</p> <p>Jo Searle, East Suffolk Mind (Voluntary Sector Representative)</p> <p>Stephen Singleton, The Suffolk Foundation</p> <p>Dr Ann Williams, West Suffolk College</p> <p>David Wood, Western Suffolk LSP for Cllr John Griffiths</p>

Supporting Officers:	<p>Pat Rockall, Chief Executive, Babergh District Council</p> <p>Frances Bedding, External Funding Team, Suffolk County Council</p> <p>Hannah Dunnett, Programmes Team, Suffolk County Council</p> <p>Rachel Thompson, Head of Partnerships, Suffolk County Council</p> <p>Jenny Foster, Partnerships Team, Suffolk County Council (minutes)</p>
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Item No.	Item Description	Relevant business considered, facts noted, the decision taken and its rationale
1.	Apologies	<p>Cathy Arbon, Fred Olsen Freight (Business Representative)</p> <p>David Barker, Environmental Representative, Creating the Greenest County Theme</p> <p>Jane Basham, Ipswich and Suffolk Council for Racial Equality</p> <p>Cllr Mark Bee, Waveney District Council (SLGA District/Borough Council Representative)</p> <p>Peter Bradley, Suffolk PCT/SCC, Creating the Healthiest County Theme</p> <p>John Budd, Suffolk Criminal Justice Board</p> <p>Rona Burt, Suffolk Association of Local Councils</p> <p>Tony Butler, Museum of East Anglian Life</p> <p>John Dugmore, Suffolk Chamber of Commerce</p> <p>Cllr Penny Clarke, Babergh East LSP</p> <p>Tina Ellis, Job Centre Plus</p> <p>Cllr John Griffiths, Western Suffolk LSP</p> <p>Cllr Elizabeth Harsant, One Ipswich LSP</p> <p>Lina Hogg, Picasso HR Ltd (Business Representative)</p> <p>Cllr Jane Hore, Waveney LSP representative</p> <p>Cllr Geoffrey Jaggard, Forest Heath District Council (SLGA District/Borough Council Representative)</p> <p>Gulshan Kayembe, Suffolk Police Authority</p> <p>Julian Munson, Suffolk Development Agency, Creating Prosperity for All Theme</p> <p>David Redhead, BSP International Foundations Ltd (Business Representative)</p> <p>Bernard Williamson, Great Yarmouth & Waveney PCT</p> <p>Julia Stephens-Row, Community Cohesion Champion</p>
1.	Welcome and Introduction	Clare Euston welcomed new board members to the meeting.
2.	Minutes of Last Meeting and Matters Arising	Not discussed

3.	Performance Reward Grant	<p>Hannah Dunnett updated the Board on progress so far:</p> <ul style="list-style-type: none"> ▪ £750,000 to be allocated by the end of the financial year ▪ Funding to be split evenly between Block Boards and discussion between Boards will ensure that cross-cutting applications are picked up. ▪ Closing date for application is 26th October ▪ Block Boards to meet in November and recommend applications to the Chief Executive Panel on 5th December <p>Frances Bedding asked for members of the SSP Board to form a sub group who would be delegated responsibility from the Board for making final approval of bids.</p> <p>Sub Group to include:</p> <ol style="list-style-type: none"> 1. Cllr Nick Ridley 2. Kathleen Ben Rabha 3. Sandra Crawley 4. Sally Hogg 5. Stephen Singleton 6. Jonathan Moore 7. Cllr Tim Passmore <p>Frances Bedding to schedule sub group meeting before Christmas</p>
4.	Transforming Suffolk – Suffolk’s Community Strategy	<p>Clare Euston introduced Transforming Suffolk – Suffolk’s Community Strategy and suggested that the Board go through the strategy page by page and provide comments.</p> <p>On Behalf of the Board Clare Euston asked for recognition and thanks to the Partnerships Team for their unstinting hard work in preparing the draft, to be recorded in the Minutes – All Agreed.</p> <p>It was agreed that a shorter, more ‘punchy’ condensed version of the document would be produced to sit alongside the full master document.</p> <ul style="list-style-type: none"> ▪ Simon Ash to help write the safe section for the condensed version ▪ Sally Hogg and Alastair McWhirter to help write the healthy section for the condensed version <p>A presentation will also be produced setting out the key elements of the Strategy for Board members to use.</p> <p>Front Page The Board agreed the title of the Community Strategy as Transforming Suffolk</p> <p>Page 2 Board Members to be updated as follows:</p> <ul style="list-style-type: none"> ▪ Cllr Jane Hore to be identified as <i>Waveney LSP Representative</i> ▪ Jacqui Martin to be identified as <i>Suffolk Family Carers</i> ▪ Stephen Singleton to be identified as <i>The Suffolk Foundation</i> ▪ New District/Borough Council Representatives, nominated by SLGA to be added ▪ Tim Clarke, new Business Representative to be added. ▪ Jo Searle, Voluntary Sector Representative to the added <p>Page 3 Theme Champions job titles to be added</p>

Page 5

Ambition to read:

‘By 2028 we want Suffolk to be recognised for its *unique* environment and quality of life *for all*; a place where each person can realise their potential, benefit from and *contribute to* Suffolk’s economic prosperity and be actively involved in their community.’

Section 4 - Challenges and Choices for Suffolk, Page 8

Johanna Finn to edit Section 4

- To include Challenge of ensuring the people of Suffolk play and active role in the county.
- To reword paragraph 2 to talk about untapped potential in Suffolk
- To include something on the challenge for public sector organisations to take a lead and go beyond their statutory duties in delivering the Community Strategy

Section 5 - A Prosperous and Vibrant Economy, Page 10

First bullet point to be reworded to set out what we want to achieve in Suffolk and the character of the economy

Affordable Housing to be moved to Section 9, Cross Cutting Principles.

Julian Munson and Fran Toomey to work with the Partnerships Team in incorporating additional Suffolk Development Agency comments and text.

Section 6 Learning and Skills for the Future

Children who are excluded from school to be included. **Ann Williams to provide text.**

Need to strengthen wording on critical involvement of employers in Learning and Skills and links to Prosperity Section.

UCS to be removed from Geographical relevance on Page 22.

Section 7 The Greenest County

Bullet point 1, Page 23 and Focus Area, Page 25 to read: ‘Reduce its carbon footprint and adapt to the changing climate *and geography*’.

Additional wording to be added on Lowestoft as leading in renewables sector and links to Prosperity section.

Section 8 Safe, Healthy and Inclusive Communities

Safe

Safeguarding people from harm to include sex offenders, domestic violence and prostitution – **Simon Ash to provide text**

P29, Para 3 – reference to Newmarket to be removed

P29, Para 6 – to read ‘*relatively* good record’

P29, Para 8 – to be made clear that it is talking about falls

Healthy

Challenges in rural areas to be included – **Cllr Tim Passmore to help draft text**

P37, Para 2 - should not read ‘The majority of individuals that contact their GP...’

Children and Young people elements need to be strengthen - **Sally Hogg to provide text.**

		<p>The move to more care at home and more complex care at home to be included – Jacqui Martin and Sally Hogg to provide text.</p> <p>The link between life expectancy and quality of life needs to be addressed.</p> <p>Role of physical activity in health to be included in more detail – John Clough to provide text.</p> <p>Inclusive Challenges of migrant workers to be included. Gulshan Kayemebes comments to be incorporated.</p> <p>Section 9 Cross Cutting Principles Access needs to be broader than transport.</p> <p>P42, last paragraph on faith to be moved into cohesion section and more text about encouraging the involvement of faith communities - Kathleen Ben Rabha to provide text.</p> <p>Challenge of variety of languages spoken in schools to be included.</p> <p>Established migrant communities to be included.</p> <p>P44, 4th Paragraph under Focus Area to read ‘large number of <i>staying</i> visitors’</p> <p>Co-location of services to be included in the Access section.</p> <p>Evidence annex to be included to ensure data and evidence referenced.</p> <p>Section 10 Delivery Text to include role of LSPs in LAA2 delivery</p> <p>Section 11 Geographical Priorities</p> <p>Strengthen text to make it clear that the area priorities are those set out in the LSP community strategies and what the links are between the county and district level strategies.</p> <p>One Ipswich LSP and Western Suffolk LSP updates to be included.</p> <p>Waveney LSP to provide new text.</p>
6.	Any Other Business	None
7.	Future Meetings	To be arranged