

PAPER A

Title:	Suffolk Strategic Partnership Board
Date:	1 December 2008
Place:	Council Chamber, Mid Suffolk District Council
Time:	3.00pm – 5.00pm
Attendees:	<p>Clare Euston, Independent Chair, SSP Board Alastair McWhirter, Chair, Suffolk Primary Care Trust (Vice Chair) Simon Ash, Chief Constable, Suffolk Constabulary David Barker, Suffolk Agricultural Association and Spokesperson, Environment Kathleen Ben Rabham, Community Affairs Advisor, Diocese St Edmundsbury and Ipswich Philip Hayes, Chair, Suffolk Association of Local Councils Terry Clark, Chair Choose Suffolk Cllr Penny Clarke, Chair, Babergh East LSP John Clough, Partnerships Director, Suffolk County Sports Partnership Celia Dobson, Chief Executive, Choose Suffolk John Dugmore, Chief Executive, Suffolk Chamber of Commerce Tina Ellis, District Manager (Cambridgeshire & Suffolk), Job Centre Plus Johanna Finn, Suffolk Representative, East of England Learning and Skills Council Dawn Girling, Spokesperson, Suffolk Wildlife Trust Cllr John Griffiths, Chair, West Suffolk LSP Cllr Elizabeth Harsant, Chair, One Ipswich LSP Cllr Ray Herring, Chair, Suffolk Coastal LSP Andrea Hill, Chair SSP Performance Management Group Sally Hogg, Head of Health Improvement Partnerships, Suffolk Primary Care Trust Gulshan Kayembe, Chair Suffolk Police Authority Jacqui Martin, Chief Executive, Suffolk Family Carers, Voluntary Sector Representative Jonathan Moore, Chief Executive, Suffolk Association of Voluntary Organisations, Voluntary Sector Representative Cllr Tim Passmore, Chair, Mid Suffolk LSP Cllr Jeremy Pembroke, Leader, Suffolk County Council Richard Perkins, Chair, Waveney LSP and Business Representative Cllr Nick Ridley, Leader, Babergh District Council Jo Searle, Chief Executive, East Suffolk Mind, Voluntary Sector Representative Stephen Singleton, Chief Executive, The Suffolk Foundation</p>
Observers:	Steve Green, Government Office for the East of England
Officers:	Richard Catherall, SSP Manager, Suffolk County Council

	Item	Meeting Notes
1.	Welcome and Apologies	<p>The Chairman welcomed Board members and congratulated Mid Suffolk and Bury St Edmunds for being chosen as the best place to live in England respectively. The Chairman also praised, on behalf of the Board, the success of the launch of Healthy Ambitions Suffolk and thanked Sally Hogg and Peter Bradley for the impeccable organisation of the event.</p> <p>The following apologies were noted: Paula Abrahams, Chair, Suffolk Criminal Justice Board Keith Crews, Chair, Great Yarmouth & Waveney PCT Gulshan Kayembe, Chair, Policy Authority Dr Ann Williams, Principal, West Suffolk College Cathy Arbon, Fred Olsen Freight Jane Basham, Director, ISCRE Tony Butler, Director, Museum of East Anglian Life</p>
2.	Minutes of Last Meeting (15 September 2008)	<p>The minutes of the last meeting were approved.</p> <p>Richard Perkins asked that the Healthy Ambitions and Care, Health and Independence delivery partnerships be reviewed for effectiveness within twelve months to avoid duplication.</p> <p><u>Action</u> Richard Catherall to ensure review occurs.</p>
3.	Terms of Reference	<p>The Terms of Reference will be brought back to the board at a later date.</p> <p>The Board agreed that:</p> <ul style="list-style-type: none"> • Leaders of the District and Borough Councils should be members of the SSP Board in their own right. • SLGA representatives are no longer required as all leaders would now have a seat. • Individuals who hold more than one representative position should attend meetings to represent all their interests together. <p><u>Action</u> Chairman to ensure the Terms of Reference are brought back.</p>
4.	Performance Reward Grant Allocation	<p>Richard Catherall introduced the paper which outlined the process for money to be allocated to Suffolk and presented a range of commissioning options.</p> <p>After discussion the Board agreed to task the Performance Management Group to make recommendations for allocation of the PRG.</p> <p>It was agreed that the Board would retain 10 percent to create a fund for innovation. This fund to be held by the SSP Board to sponsor cutting edge projects and activities that would otherwise not be identified as funded by “business as usual” activities.</p> <p><u>Actions</u> Andrea Hill to lead PMG in making recommendations.</p> <p>SSP Board to create fund for innovation.</p>

<p>5. Presentation</p>	<p>Chamber of Commerce and Choose Suffolk</p> <p>John Dugmore led a presentation on how the Chamber of Commerce supported business in Suffolk and engaged at a regional and national level. Some of the highlights of the presentation included:</p> <ul style="list-style-type: none"> • The chamber is 125 years old • 1300 members • The chamber is not exclusively a membership organisation, it supports 10,000 businesses regularly • Co-located with other enterprise and business support agencies at Felaw Maltings, Ipswich • East of England Chambers is based in Ipswich with 10,000 members and engages over 60,000 businesses • Chambers have a collective turnover of £20 million in the east of England • British Chambers of Commerce is the national organisation, accountable to its members • The BCC lobbies for business and has 135,000 members employing more than 5,000,000 people • Services to members include; profile raising, information services, representation around key areas of lobby, export services. • Highlighted service areas include; trading portal to promote local business to business sales and supply chains, the young chamber and initiatives with schools to develop enterprise skills, and the year of Skills in 2009 developed in partnership. <p>Celia Dobson led a presentation on the recent achievements and activities of Choose Suffolk (formerly the Suffolk Development Agency). Some of the highlights of the presentation included:</p> <ul style="list-style-type: none"> • Choose Suffolk is a public/private partnership. • Their strategy is the well known “Expanding Suffolk’s Horizons” which is the economic development strategy for the county. • Focus on two key areas of economic development which are tourism and inward investment. • The tourism partnership has experienced 10% increase in revenues linked to their activities. • The inward investment service and portal has a direct link to district councils to provide a comprehensive view of all commercial property available. • The portal receives 100 quality investment enquiries a month and has led to 22 relocations in the last 3 years creating 1200 jobs. • Choose Suffolk also develops and provides an observatory and business research capacity. Launched in 2002 it is based on the datasets provided by a number of statutory agencies. A gap identified is third sector datasets. • Project work includes the Suffolk Food Hub. <p><u>Actions</u></p> <p>Tailoring package of support to third sector businesses.</p> <p>Activity to work with Chamber and Choose Suffolk to get business engagement in delivery partnerships.</p> <p>Delivery partnerships to develop linkages with all portals for EEDA investment including Haven Gateway, East Cambridgeshire and Waveney/Great Yarmouth.</p>
-------------------------------	---

<p>6. Presentation</p>	<p>Suffolk Foundation – Grass Roots Challenge</p> <p>Stephen Singleton led a presentation on the Grassroots Challenge and the Suffolk Community Foundation.</p> <ul style="list-style-type: none"> • 56 community foundations in the UK. • Suffolk is the youngest foundation, many of which have been operating for 20 years. • Now ranked fifth, grant giving through community foundations is the fastest form of giving. • £75 million is granted to 18,000 groups. • £160 million is invested by partners in community foundations. • Funds are drawn from national charities seeking a local impact, national government, individual wealth and businesses. • In Suffolk business investment includes AXA, Birketts and Baker Tilly. Some of these commitments for 10 years. • Companies also make one off investments for example, Call Connection, Port Community Fund and Hopkins Homes. • Port Community Fund is a fund created by 10 companies collaborating to create a £100,000 fund for Felixstowe. • 80% of small grants average £3000 but large grants are also possible. <p>Central government has reviewed the foundation grant giving model and is impressed. It has recently announced a £130 million fund for England. This is tailored to grass roots activity. The formula translates each £2 donated into another £1 from government. Depending on the tax rating of the individual, this can create 25.8% uplift in the amount donated, taking into account the reward, tax relief and gift aid elements. £1.7 million has been allocated to Suffolk. This will make £900,000 available in grants over the next three years and create a £700,000 incentive fund.</p> <p>Suffolk Community Foundation adopts a true bottom up approach. They fund community led initiatives to tackle the issues as they emerge. It is very difficult to gain funding for true grassroots activity. Many groups will stay small and provide good value solutions in the long-term. Many vulnerable people aim to avoid statutory services because of stigma or a lack of trust and negative perceptions and so rely on community level services. Grass-roots organisations can build social capital. 5 of the small groups the foundation had supported in a year had reached 1000 people.</p>
<p>7. Any Other Business</p>	<p>Andrea Hill advised that the PMG may wish to discuss and implement more creative ways of recording and managing performance across the delivery partnerships rather than the present traffic light system.</p> <p>Jonathan Moore noted that active citizenship remains a cross cutting theme that the SSP had not yet embraced as truly as it should.</p> <p>Dates for future meetings would be circulated.</p> <p><u>Actions</u> Andrea Hill to lead the PMG in more creative ways of recording and managing performance.</p> <p>The meeting closed at 5.00pm.</p>