

Membership and Terms of Reference

1 Membership

1.1 The Transforming Suffolk Joint Scrutiny Panel (referred to as the Panel in this document) will be made up of 14 members as follows:

- (a) Eight local authority representatives, one from each of the County, District and Borough Councils, appointed by the Suffolk Local Government Association on the basis of political balance across all councils.
- (b) Six Independent Community Members – to be appointed having regard to the following factors:
 - i) Skills and experience in spheres relevant to the Local Area Agreement.
 - ii) Experience of multi-agency working.
 - iii) Experience of resource utilisation across a range of policy and service/business objectives and performance targets.
 - iv) Experience of working in the context of neighbourhood/local communities.

2 Terms of Reference

2.1 The role of the Panel is:

- (a) To review and scrutinise the performance of the Suffolk Strategic Partnership (SSP) Board, Delivery Partnership (DP) Boards and Local Strategic Partnership (LSP) Boards;
- (b) To review and scrutinise the delivery of the Local Area Agreement (LAA) against the agreed outcomes and targets
- (c) To review and scrutinise progress against the outcomes and priorities identified in “Transforming Suffolk”, Suffolk’s Community Strategy 2008 - 2028.
- (d) To make reports or recommendations to the SSP Board, DP Boards, LSP Boards, Performance Management Group (PMG) and the LAA partners as appropriate, including Scrutiny Committees.

- (e) To co-ordinate its activities with the Scrutiny Committees of the local authorities and to keep them informed of its work by way of an information bulletin.

2.2 Where the Panel makes reports and recommendations it shall include:

- (a) An explanation of the matter reviewed or scrutinised.
- (b) A summary of the evidence considered.
- (c) A list of the participants involved in the review or scrutiny.
- (d) Any recommendations on the matter reviewed or scrutinised.

2.3 The Panel may also establish scrutiny working parties or sub groups of up to five members. In commissioning a working party the Panel will establish its terms of reference, the objectives of the review and timescale for completion of its task and reporting back to the Panel.