

**Notes of the Suffolk Strategic Partnership Board Meeting held on Thursday 25 June 2009
from 5.00pm to 5.30pm in Room 6, Police Headquarters, Martlesham Heath, Suffolk**

Present

Clare Euston, Independent Chair
Paula Abrahams, Chair, Suffolk Criminal Justice Board
Simon Ash, Chief Constable, Suffolk Constabulary
Jane Basham, Director, Ipswich and Suffolk Council for Racial Equality
Kathleen Ben Rabha, Community Affairs Advisor, Diocese St Edmundsbury & Ipswich
David Burnip on behalf of Cllr Geoffrey Jaggard, Leader, Forest Heath District Council
Terry Clark, Chair, Choose Suffolk – Suffolk Development Agency
Cllr Penny Clarke, Chair, Babergh East LSP
Susan Feary, Representative, Suffolk Magistrates' Association
Liz Louch on behalf of Cllr Elizabeth Harsant, Chair, One Ipswich LSP
Philip Hayes, Chair, Suffolk Association of Local Councils
Sally Hogg, Head of Health Improvement Partnerships, NHS Suffolk
Gulshan Kayembe, Chair, Suffolk Police Authority
Jonathan Moore, Chief Executive, Suffolk Association of Voluntary Organisations, Voluntary Sector Representative
Mark Murphy, BBC Radio Suffolk
Richard Perkins, Chair, Waveney LSP & Richard Perkins & Associates, Business Representative
David Redhead, BSP International Foundations Ltd, Business Representative
Cllr Nick Ridley, Leader, Babergh District Council
Doreen Savage on behalf of Cllr Ray Herring, Chair, Suffolk Coastal LSP
Stephen Singleton, Chief Executive, The Suffolk Foundation

In Attendance

Gill Bannister on behalf of Edwina Child, Audit Commission
Richard Catherall, SSP & Voluntary Sector Manager, Suffolk County Council
Steve Green, Government Office, East of England
Tracey Hardy, Suffolk Criminal Justice Board
Katie Hazelton, SSP Board Administrator, Suffolk County Council (Minutes)

Observers

Cllr Helen Levack (St Edmundsbury Borough Council member)
Cllr Michael Bond (Suffolk Coastal District Council)
Graham Steel (Independent Community Member)

1. Apologies and welcome

Clare Euston welcomed everyone to the meeting. Clare noted particular thanks to Suffolk Constabulary for making rooms available.

Apologies were received from:

Professor Robert Anderson, Pro Vice Chancellor, University Campus Suffolk
Cathy Arbon, Fred Olsen Freight, Business Representative
David Barker, Suffolk Agricultural Association and Spokesperson, Environment
Cllr Mark Bee, Leader, Waveney District Council
Dr Peter Bradley, Director of Public Health, NHS Suffolk
Tony Butler, Director, Museum of East Anglian Life
Edwina Child, Audit Commission
Tim Clarke, Customer Innovation Ltd, Business Representative
John Clough, Partnerships Director, Suffolk County Sports Partnership
Candice Danleigh, Acting District Manager (Cambridgeshire & Suffolk), Job Centre Plus
John Dugmore, Chief Executive, Suffolk Chamber of Commerce
David Edwards, Chair, Great Yarmouth & Waveney Primary Care Trust
Johanna Finn, Suffolk Representative, East of England Learning & Skills Council
Dawn Girling, Spokesperson, Suffolk Wildlife Trust
Cllr John Griffiths, Chair, West Suffolk LSP and Leader, St Edmundsbury Borough Council
Cllr Elizabeth Harsant, Chair, One Ipswich LSP and Leader, Ipswich Borough Council
Cllr Ray Herring, Chair, Suffolk Coastal LSP and Leader, Suffolk Coastal District Council
Andrea Hill, Chair, SSP Performance Management Group
Lina Hogg, Picasso HR Ltd, Business Representative
Cllr Geoffrey Jaggard, Leader, Forest Heath District Council
Jacqui Martin, Chief Executive, Suffolk Family Carers, Voluntary Sector Rep
Alastair McWhirter, Chair, NHS Suffolk (Vice Chair)
Cllr Tim Passmore, Chair, Mid Suffolk LSP and Leader, Mid Suffolk District Council
Cllr Jeremy Pembroke, Leader, Suffolk County Council
Jo Searle, Chief Executive, East Suffolk Mind, Voluntary Sector Representative
Alison Webster, Executive Director for Enterprise & Skills, EEDA
Dr Ann Williams, Principal, West Suffolk College

2. Notes of the Last Meeting held on 2 April 2009 and Matters Arising

The notes of the last meeting were approved with one amendment which had been emailed in by Dawn Girling.

The minute attributed to Dawn Girling in section 4 was incorrect. The text "*She noted that the PMG was the right vehicle to move performance at delivery level.*" should be amended to read "*She noted that PMG appeared to be fulfilling the role of an executive group following the earlier reorganisation, but suggested it was right to question whether PMG was the correct or most appropriate group to assess the fuller aspirations of the Community Strategy.*"

There were no matters arising.

3. Chairman's Remarks

Clare Euston noted that the formal part of the meeting would be brief to allow members to move through for the discussion and debate on the rule of local law with a large number of invited guests from across the county, and across the professions and voluntary groups working within the criminal justice system

4. SSP & Voluntary Sector Manager's Report

Clare stated that she regretted there was not in depth report for the Board at this meeting on performance, but stressed that she had been assured that there will be for the next meeting, which will mark a year since the Delivery Partnerships were set up. Clare advised that the Chair of the Performance Management Group would report comprehensively to the board at the next meeting.

Clare acknowledged the concern expressed by members on the lack of progress on some of the delivery partnerships, and whether the PMG is working well or could be improved. Some board members expressed their concern regarding the delay and confirmed the requirement for a full proper report at the next meeting.

Clare referred to the proposal at the last meeting that the board should develop a small executive group to meet monthly to expedite business. Clare noted that Richard had pursued this as asked, and his comments were included in Paper B. Richard referred to Paper B and the various conversations he had with members and highlighted the proposal for the proposal of a small executive group to be discussed as part of the away day planned for November 2009. Following brief discussion it was agreed that the points raised and further considerations about local government review and wider challenges would inform the away day where the board could fully consider changing its approach.

Clare stated that it was no exaggeration to say that she had received an avalanche of concerns about the process that has been adopted and the criteria for funding the Performance Reward Grant. A proposal was made that Clare should collate the concerns expressed directly to her and circulate to all board members, with space for members to offer solutions. It was agreed that Clare would draft this together and Richard would circulate.

Members discussed the issues regarding the Performance Reward Grant and Stephen Singleton expressed his concern that the delivery partnership national indicators are being used to inform decisions, not the community strategy. It was stressed that the process needs to be open, transparent and offer a full assessment of spend.

It was stated that a new approach was needed to commissioning and that there was currently too much misunderstanding. It needs to be asked if projects can help meet our targets within the community strategy.

Jonathan Moore queried whether this was something Stephen Singleton and The Suffolk Foundation could pull together for future years. Discussion led to a proposal that Stephen Singleton could lead a programme to review for next year which was supported by members.

Actions

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| 4.1 | Collate concerns regarding PRG and circulate to all members. | CE & RC |
| 4.2 | Stephen Singleton to lead a programme to review next year process | SS & RC |

5. Any Other Business

It was agreed that a meeting was needed to discuss board matters before the away day planned with November 2009. It was agreed that the next meeting would be Tuesday 8 September 2009, 5.00pm to 7.00pm at a venue to be confirmed.

There was no further business, the Chairman thanked everyone for attending and declared the formal meeting closed. Board members moved to the Assembly Hall for the rule of Local Law and Justice in Suffolk event.